



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

No. CBSE/Aff./ 330392 (SS-00792-1415)/2013/ 654568

Dated: December 21st, 2013

The Manager,
Senior Secondary Delhi Public School,
Village - Sarmastpur, N.H.-28, Sakra,
Dholi, Dist. Muzaffarpur,
Bihar - 843 104

Subject: Upgradation to +2 stage in respect of above said school - regarding.

Sir/Madam,

With reference to your online application bearing Registration No.SS-00792-1415 dated 29.06.2013, I am directed to inform you that the Board has considered the undertaking certified by the Management and Principal of the School on the confirmation page and has decided to grant provisional affiliation to the above said school for Senior School Certificate Examination for a period of three years w.e.f. 1.4.2014 to 31.3.2017 without inspection, in the following subjects:

- (a) **Languages:-** English Core, English Elective, Hindi Core, Hindi Elective, Sanskrit Core, Sanskrit Elective.
(b) **Elective Subjects:** Accountancy, Business Studies, Computer Science, Economics, Geography, History, Mathematics, Physical Education, Political Science.,

Since the Upgradation has been granted without inspection as per Circular No.6 issued on 22/01/2013, the school is likely to be inspected at any time in future to confirm its suitability including labs, teaching staff and other requirement required for Senior Secondary Level School

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:

1. "The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Senior School Certificate Examination and changes made therein from time to time."
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X.
3. As per the newly implemented CCE scheme vide Circular No. 39/20-09-2009 dated 20.09.2009, the students of class X will appear in the Summative Assessment-II (SA-II) conducted at the school level only. However, those students of class X, who opt to move out of CBSE system in Class XI to any other Board, will exercise the option to appear in the SA-II conducted at the Board level. Both the students will get the same certificate issued by the Board at the end of class X.
4. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT Govt.
5. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
6. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
7. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
8. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.
9. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulations prescribed by the Board from time to time.
10. The school will enroll students proportionate to the facilities available in the schools prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a) 1.0 acre	1250	02 in each class	04 each in class XI and XII
(b) 1.5 acre	1875	03 in each class	04 each in class XI and XII
(c) 2.0 acre	2500	04 in each class	04 each in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.		

Contd. on next page.2/-

(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtrs	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 to Class XII

11. School will provide physical facilities as per norms of the Board. The facilities reported by the school in its on line application are as given under:-

(i)	Area of school campus	-	-	8498.39 Sq. mtrs.
(ii)	Total built up area	-	-	2815 Sq. mtrs.
(iii)	Area of play ground	-	-	4180 Sq. mtrs.
(iv)	No. of class rooms	-	20	30'x20' Ft.
(v)	No. of labs			
	Physics	-	00	00 Ft.
	Composite Science	-	01	20x20 Ft.
	Chemistry	-	00	00 Ft.
	Biology	-	00	00 Ft.
	Maths	-	01	20x20 Ft.
	Computer Science	-	01	20x20 Ft.
	Others Room	-	04	20x10 Ft.
	Vacant rooms	-	00	00

(vi) Size and number of books in the Library - 01 Size - 60x20 Ft., No. of Books - 2456.

12. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.

13. The school will apply for further Extension of Provisional Affiliation on the prescribed form together with the prescribed fee of Rs. 25,000/- and other essential documents in the preceding year before the expiry of the date penalty @ Rs. 10000/- p.m. will be charged for late execution of application.

14. The school will open CBSE pattern classes XI w.e.f. 1.4.2014. Accordingly, 1st Batch of class XII of the school will be appearing at the CBSE Examination to be held in 2016.

15. Other conditions are as per Annexure 'A' enclosed.

16. Special conditions to be complied within 30 days positively failing which the affiliation granted shall stand cancelled sou-moto:-

- The school is required to furnish copy of No Objection Certificate.
- The school is required to ensure payment of salary DA and other admissible allowances at par with the corresponding categories of employees working in the State/Central Govt. schools as per Affiliation Bye-laws and salary should be paid through bank transfer against single cheque issued in favour of the Bank for crediting salary to the respective bank account of staff members and proof be submitted in this regard. The school is also requested to furnish acquaintance roll for the months from March 2013 onwards.
- The school is required to submit a documentary proof regarding implementation and regular deduction of EPF along with latest pay bill and Bank Challan in respect of all its employees.
- It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
- Every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognised by the State or Central Government or by any agency identified by the Board.
- Every institute will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.

Yours faithfully,

[Signature]

DEPUTY SECRETARY (AFF)

Dated: December __, 2013

No. CBSE/Aff./ 330392 (SS-00792-1415)/2013

Copy to:-

- The Principal, Senior Secondary Delhi Public School, Village - Sarmastpur, N.H.-28, Sakra, Dholi, Dist. Muzaffarpur, Bihar - 843 104
- The Regional Officer, CBSE, R.O., Ambika Complex, Behind State Bank Colony, Near Brahmasthan, Sheikhpura, Bailey Road, Patna- 800 014, Bihar.
- DO/SO (Post Affiliation) may ensure action on compliance to be received from school within 30 days and also mooted the proposal for surprise inspection of school.
- The Assistant Secretary (IT), AMC Unit, CBSE, Preet Vihar, Delhi.

[Signature]
DEPUTY SECRETARY (AFF)

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

Affln.No. 330392 (SS-00792-1415)/2013

Other Conditions:

Conditions for which compliance to be submitted within three months of issue of sanction letter:-

1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorized classes and school shall be responsible for the consequences arising out of it.
2. Non-submission of application for extension of provisional affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye-laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaska and other State of Rajasthan and other delivered on 13.8.1997.
10. Rs.../-..... on account of annual fee for the .../-..... years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below:-

Upto	-	500	Students	Rs.60, 000/-
501	-	750	"	Rs.80, 000/-
751	-	1000	"	Rs.1, 00,000/-
Above	-	1000	"	Rs. 100/- per student round to nearest thousand.

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.

Sd/-
DEPUTY SECRETARY (Affln)



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